

# Harbour View

WEDDING & EVENT VENUE







# Welcome

TO HARBOUR VIEW

*We're so excited to celebrate with you.*

Harbour View is a waterfront wedding venue that overlooks the beautiful Occoquan Harbour Marina. From the open-air veranda to indoor event spaces with walls of windows overlooking the Occoquan River, this venue has the scenic and natural options couples desire for their big day! Couples can host events up to 250 people.

We know that every time you choose to host an event at Harbour View, you are placing a huge trust in us. That is why we treat every visitor like a friend, and treat each of our event hosts like they are a part of our family!

# THE VERANDA

WATERFRONT CEREMONY



Wedding ceremonies at Harbour View offer amazing views and fantastic photo opportunities on the manicured grounds and, along the marina riverfront. On the ground floor of the venue is the breezy open-air Veranda. This space is entirely covered but opens completely on one side to the passing river. The Veranda is the perfect space for those wanting an outdoor ceremony without the worries of inclement weather. Draped in billowing white fabrics for your special day, the Veranda is a vision of whimsy and romance.

## INCLUDED:

- White padded garden ceremony chairs
- Different ceremony arches available: *white arch, black iron trellis, circle or hexagon*
- Tables and power source for ceremony *as needed*
- One hour rehearsal guided by your coordinator the week of your wedding



# WINTER CEREMONIES

IN THE HUTCHINSON ROOM



For those colder months, The Hutchinson Room is the perfect location for a fully indoor ceremony option. It is located to the right of the large ballroom with floor to ceiling windows and access to our wrap around balcony. Winter ceremonies in our climate-controlled small ballroom are both romantic and stunning.

## INCLUDED:

- Mahogany Chivari Chairs
- Different ceremony arches available: *circle or hexagon*
- Tables and power source for ceremony *as needed*
- One hour rehearsal guided by your coordinator the week of your wedding



# THE GALLERY & HUTCHINSON ROOM

COCKTAIL HOUR



After the ceremony, your guests will be escorted to the second floor Gallery, a pre-reception space perfect for everyone to enjoy cocktails and appetizers while your wedding party gets all those gorgeous photos on the manicured grounds. As soon as you enter the second floor, the Gallery is designed with gorgeous hardwoods and floor-to-ceiling windows. The Gallery is the heart of the second floor event spaces, with The Hutchison Room serving as an extension to cocktail hour. This stunning space makes an excellent greeting or registration area, cocktail reception space, or product showcase.

## INCLUDED:

- Tables for bar setup, gift table and guest book table
- High top & Low top tables
- Balcony overlooking the Occoquan River
- 3 easels for signs



# THE BALLROOM

DINING & DANCING RECEPTION



From the Gallery, guests can join the couple in the ballroom. The ballroom room can accommodate up to 250 guests. The natural and elegant decor allows couples to easily match the atmosphere to the style of their wedding. While the crystal chandeliers and dark hardwood flooring adds to the modern and chic ambiance. Floor to ceiling windows and a wrap-around balcony allows your guests to enjoy the river and marina views. Dinner and dancing will be unforgettable in this space.

## INCLUDED:

- Round guest tables, sweetheart table, tables for buffet and cake
- Padded chiavari chairs *as needed*
- Use of outdoor balcony area connected to ballroom
- Provide your own alcohol for your bar or have your caterer supply it for you
- 5 Column uplighting with color of your choice



# THE SUITES

TWO GET-READY PRIVATE SUITES



We include two get-ready suites where you and wedding party can get ready on your special day. These rooms will be made available two hours prior to the start time of the ceremony.

Early access to the Bridal Suite starting at 8AM may be added for \$475





# EVENT PRICING

## 8 HOUR PACKAGE

	ROOM FEE
MONDAY - THURSDAY	\$4,900
FRIDAY & SUNDAY	\$6,900
SATURDAY	\$8,900

*\*taxes not included*

**RENTAL INCLUDES:** Use of 2 Private suites, Veranda for Ceremony, Small Ballroom & Gallery for Cocktail Hour and, Large Ballroom.

**TIME BLOCK:** The rates above are based off a total of **8 hours**.  
2 hours of event set up + 5 hours event time + 1 hour breakdown.  
*\*Additional event hours may be added for \$500 per hour.*

**PAYMENT BREAKDOWN:** **Non-refundable deposit** due with signing contract: 25% of room fee  
**Final payment:** 30 days from event

Friday - Sunday before a Federal Holiday is priced as a Saturday (*ex: Labor Day weekend*)  
Inquire about our discounted special rates for December-March and July & August





# ALL DAY SPECIAL EVENT PRICING

## 17.5 HOUR PACKAGE

### ROOM FEE

THURSDAY		\$10,000
FRIDAY & SUNDAY		\$12,000
SATURDAY		\$14,000

*\*taxes not included*

RENTAL INCLUDES: 2 Private Get Ready Suites for the entire event  
Veranda for Ceremony in the morning  
Hutchinson Room for Lunch  
Hutchinson Room & Gallery for Evening Cocktail Hour  
Large Ballroom for Evening

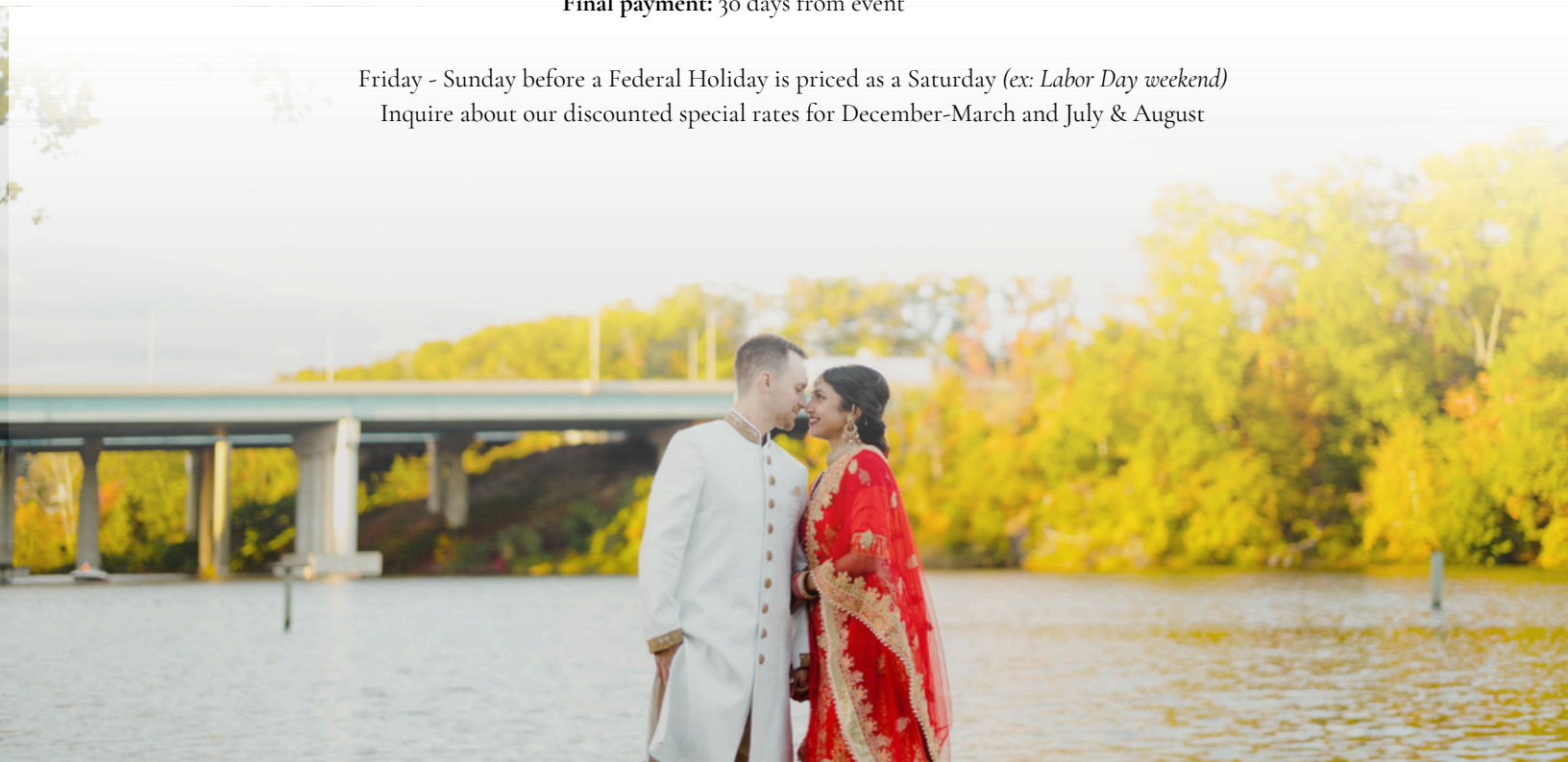
TIME BLOCK: The rates above are based off a total of **17.5 hours**.  
With a minimum of 2 hour for set up and 1 hour breakdown  
*\*Additional event hours may be added for \$500 per hour.*

EXAMPLE TIMELINE:

8am - 10am : Set Up	BREAK
10am - 12pm: Ceremony	3pm - 6pm : Set Up for Reception
12pm - 2pm: Lunchin	6pm - 12am: Reception
2pm - 3pm Cleanup	12am - 1:30am: Cleanup

PAYMENT BREAKDOWN: **Non-refundable deposit** due with signing contract: 25% of room fee  
**Final payment:** 30 days from event

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# QUINCEANERA PRICING

## 8 HOUR PACKAGE

	ROOM FEE
MONDAY - THURSDAY	\$4,900
FRIDAY & SUNDAY	\$6,900
SATURDAY	\$8,900

*\*taxes not included*

RENTAL INCLUDES: Use of 2 Private suites, Veranda for Ceremony, Small Ballroom & Gallery for Cocktail Hour and, Large Ballroom.

TIME BLOCK: The rates above are based off a total of **8 hours**.  
2 hours of event set up + 5 hours event time + 1 hour breakdown.  
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	ROOM FEE
THURSDAY	\$10,000
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*\*taxes not included*

TIME BLOCK: The rates above are based off a total of **17.5 hours**.  
With a minimum of 2 hour for set up and 1 hour breakdown

PAYMENT  
BREAKDOWN: **Non-refundable deposit** due with signing contract: 25% of room fee  
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# CATERING

Your Event day should be nothing short of seamless.

The vendors you choose will play a crucial role in shaping your experience, and in our experience, none more so than your catering team. Because we're committed to ensuring your day is exceptional for both you and your guests, we'd like to recommend a select group of caterers.

These professionals have consistently demonstrated excellence and earned their place among the very best.

## PREFERRED FULL-SERVICE CATERERS

\*If you would like to use a caterer **NOT** listed on our Preferred List you must hire Hemibry Service or C&G Event Service.\*

### In-House Caterer A TASTE OF ELEGANCE

(540) 628-2763 | [info@tasteelegance.com](mailto:info@tasteelegance.com)  
[www.tasteelegance.com](http://www.tasteelegance.com)

### PURPLE ONION CATERING

(703) 631-0050 | [info@purpleonioncatering.com](mailto:info@purpleonioncatering.com)  
[www.purpleonioncatering.com](http://www.purpleonioncatering.com)

### HEMIBRY CATERING

(703) 987-8311 | [hernan@hemibry.com](mailto:hernan@hemibry.com)  
[www.Hemibry.com](http://www.Hemibry.com)

### SILK CATERING (Indian Fusion)

(571) 442-2999 | [events@silkparties.com](mailto:events@silkparties.com)  
[www.silkparties.com/catering](http://www.silkparties.com/catering)

### GENESIS DELIGHT CATERING

(571) 642-5139 | [info@genesisdelightcateringdmv.com](mailto:info@genesisdelightcateringdmv.com)  
[www.genesisdelightcateringdmv.com](http://www.genesisdelightcateringdmv.com)

## RECOMMENDED RESTAURANTS

\*If you want to get your food from a restaurant You **MUST** hire Hemibry Service or C&G Service to partner with your restaurant\*

### INDORAMA (Indian Fusion)

(703) 354-1812  
[www.indaroma.com](http://www.indaroma.com)

### BAMIAN (Afghan Cuisine)

(703) 820-7880  
[www.bamianafghancuisine.com](http://www.bamianafghancuisine.com)

### SUSHI ON (Asian Cuisine)

(703) 273-0120  
[www.sushionbuffet.com](http://www.sushionbuffet.com)

### DAMA (Ethiopian Cuisine)

(703) 920-3559 | [kdama1961@gmail.com](mailto:kdama1961@gmail.com)  
[www.damapastry.com/restaurant](http://www.damapastry.com/restaurant)

### MELE BISTRO (Latin Cuisine)

(703) 522-5222  
[www.melebistro.com/catering](http://www.melebistro.com/catering)

### AMA'S CATERING (African Cuisine)

(301) 232-7783 | [info@amascateringexperience.com](mailto:info@amascateringexperience.com)  
[www.amascateringexperience.com](http://www.amascateringexperience.com)

### HEMIBRY SERVICE & CATERING

703-987-8311 | [hernan@hemibry.com](mailto:hernan@hemibry.com)  
[www.Hemibry.com](http://www.Hemibry.com)

### C&G EVENT RENTALS & SERVICE

571-359-6520 | [info@cngeventrentals.com](mailto:info@cngeventrentals.com)  
[www.cngeventrentals.com](http://www.cngeventrentals.com)

## OUTSIDE CATERER

If you choose to contract with a caterer **NOT** on our preferred list or partner with our Service companies. The caterer you hire **MUST** sign our HV Requirements form & receive prior approval from Harbour View.

**A \$1,500 fee will apply for NOT using a Preferred Caterer or Using Hemibry and C&G for service**







# REQUIREMENTS

## EVENT MANAGEMENT

We require that you have a designated person to manage your event, such as a professional day-of coordinator.

Having a designated person that is NOT apart of your wedding party to run your event is essential to the success of your wedding. They will create a detailed timeline and floor plan, lead your rehearsal prior to the wedding day, set up and break down of decor, assist with the caterer at the end of the night, and ensure everything runs smoothly and on schedule throughout your event.



## PARKING

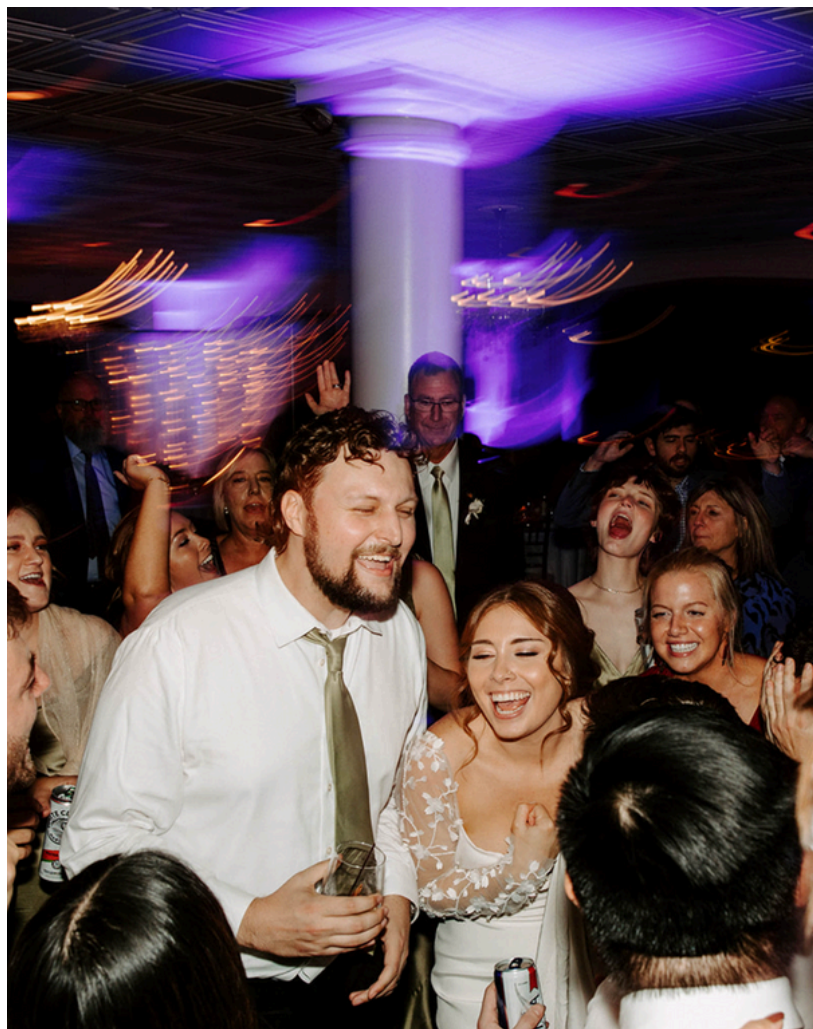
We have designated parking for 160 guests

**EVENTS OVER 160 Guests:** We Require Guests to book valet service for their event to ensure ample parking with our shared overflow lot.

**VALET SERVICE** for 160-300 Guests- \$1,000.00 plus tax











HARBOUR VIEW | WEDDING & EVENT VENUE  
*13200 Marina Way, Woodbridge, VA 22191*

[www.harbourviewevents.com](http://www.harbourviewevents.com)

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